



**CITY OF MILL CREEK
DESIGN REVIEW BOARD MEETING MINUTES
January 20, 2022**

Final

DRB Members:

Dave Gunter, Chair
David Hamblen, Vice Chair
Tina Hastings
Diane Symms
Beverly Tiedje

Development Services Staff:
Tom Rogers, Planning Manager
Justin Horn, Associate Planner

Representing the Applicant:
Chris Brooks, Brooks Homes
John Scandola, Camp & Associates

I. CALL TO ORDER:

Chair Gunter called the meeting to order at 5:15 p.m.

II. ROLL CALL:

All members were present as noted above.

III. MINUTES:

A. Minutes of November 19, 2020

MOTION: Member Hamblen moved, seconded by Tiedje to approve the December 17, 2020 minutes as presented. The motion was approved unanimously.

IV. NEW BUSINESS:

Three Oaks Residential Development Identification Sign

Planning Manager Tom Rogers began the presentation with a review of the design criteria and suggested that the proposed sign met the criteria. He noted that the applicant is proposing to modify the existing landscaping plan to include a lawn in front of the sign in order to make the sign more visible, plus some of the plant materials will be larger than originally specified to make in a more attractive after installation.

Chris Brooks, Brooks Homes, responded to Board Member Symms' question regarding lighting of the sign, noting that there was no lighting planned, but could be added at a later time.

MOTION: Member Symms moved, seconded by Member Tiedje, to approve the identification sign for the Three Oaks residential development as proposed. The motion was approved unanimously.

Dish Wireless Facilities Equipment Building

Mr. Rogers' presentation included a background, existing site photos, a review of the design criteria, a description of the proposed building materials, and proposed elevations. He stated that the proposed plan meets the design guidelines and staff is recommending approval.

Mr. Rogers concluded the presentation by noting that staff recommend as a condition of approval that the proposed flat roof be modified to be a gabled roof. This would better match the design of the existing shed. The applicant is amenable to changing the style of the roof.

Vice Chair Hambleton questioned whether the mechanical equipment on the exterior of the building should be painted to match the building. Member Hastings responded that the original coating on the equipment would be more resilient than paint.

MOTION: Member Hastings moved, seconded by Member Symms, to approve the proposed elevations, colors, and materials for the Dish Wireless facilities equipment building conditioned in the staff report. The motion was approved unanimously.

V . FOR THE GOOD OF THE ORDER:

Chair Gunter stated that the election of officers would be postponed until the March meeting because some of the members' terms have expired. Applications are currently being reviewed and the City Council is expected to make appointments at the first meeting in March.

VI. ADJOURNMENT:

Chair Gunter adjourned the meeting with the consensus of the Board at 5:35 p.m.

Prepared by:

A handwritten signature in black ink, appearing to read "Justin Horn", written in a cursive style.

Justin Horn, Associate Planner